

ICPD 101

Individual and Community Preparedness Division | September 2022



FEMA

Mission and Core Values

- **FEMA's Mission:**
 - Helping people before, during, and after disasters.
- **ICPD's Mission:**
 - ICPD connects individuals, organizations, and communities with research and tools to build and sustain capabilities to prepare for any disaster or emergency.
- **FEMA's Core Values:**



Compassion



Integrity



Fairness



Respect



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What We Do

- Deliver **data driven** programming to bolster resilience by:
 - Conducting **research and evaluation** to ensure programs are effective and reaching the intended audience
 - Partnering with the Whole Community to **develop and deliver** low to no cost preparedness tools
 - Supporting the FEMA Regions to **harness local partnerships** to drive national outcomes



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National Household Survey

- FEMA’s National Household Survey measures how the culture of personal disaster preparedness and resilience has changed over time in the United States.
- 12 preparedness actions were measured in 2021:

 Assemble or Update Supplies	 Document and Insure Property	 Get Involved in Your Community	 Know Evacuation Routes	 Make a Plan	 Make Your Home Safer
 Plan with Neighbors	 Practice Emergency Drills or Habits	 Safeguard Documents	 Save for a Rainy Day	 Sign Up for Alerts and Warnings	 Test Family Communication Plan



Explore the NHS 2021 key findings here:
<https://fema-community-files.s3.amazonaws.com/2021-National-Household-Survey.pdf>



Individual and Community Preparedness Learning Agenda

- Development of the Individual and Community Preparedness Learning Agenda.
- The Learning Agenda helps us understand gaps in knowledge, which lets us design creative programming to close those preparedness gaps for the American people.

- With the Learning Agenda we can:



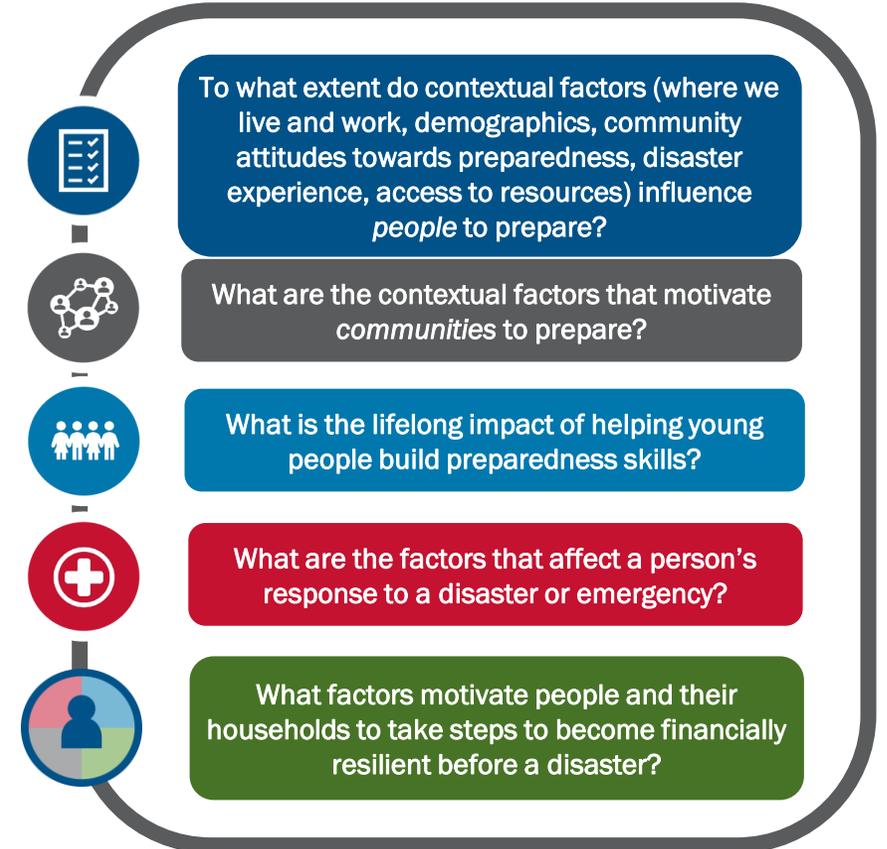
Drive research.



Strategically organize and investigate important key questions.



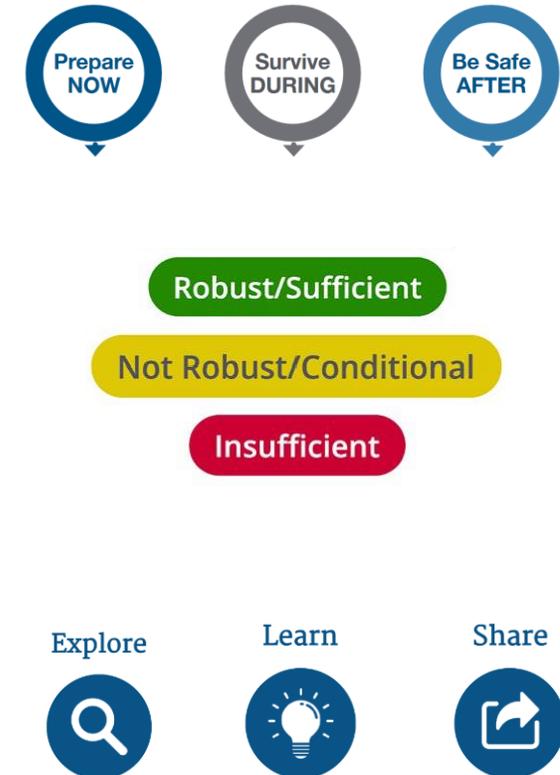
Generate research-based evidence.



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Protective Actions Research

- Protective actions are research-based actions and advice that anyone can take to prepare for, keep safe during, and recover from a disaster.
- Each protective action we evaluate is assigned a rating based on its accuracy for a particular situation.
- The Protective Actions Research site can be accessed on FEMA's Community Pages:
<https://community.fema.gov/ProtectiveActions/s/>



Primary ICPD Resources

- **FEMA ICPD Warehouse:** <https://orders.gpo.gov/icpd/ICPD.aspx>
 - You can order printed copies of materials related to individual and community preparedness through the FEMA warehouse using our online ordering tool.
- **Community Pages:** <https://community.fema.gov/PreparednessCommunity/s/welcome>
 - The Preparedness Community is designed to connect you to your favorite preparedness content all under one roof. Explore new ways to get involved by logging into your Preparedness account or browsing the page for more.
- **Ready.gov:** ready.gov
 - The Ready Campaign has print, online, and streaming resources that you can share to promote preparedness in your home and community.
- **Protective Actions Research Site:** <https://community.fema.gov/ProtectiveActions/s/>
 - This site on FEMA's Community Pages features research-validated guidance for 15 hazards. Users can explore over 380 protective actions based on more than 275 research studies and articles by dozens of subject matter experts.



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Contact Us

FEMA-Prepare@fema.dhs.gov

*Federal Emergency Management Agency
Individual & Community Preparedness Division
400 C Street SW, Washington, DC 20024*



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The Heritage Emergency National Task Force

Nana Kaneko, HENTF Specialist | 22 September 2022



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Heritage Emergency National Task Force

culturalrescue.si.edu/hentf



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Smithsonian Institution

Office of Environmental Planning
and Historic Preservation

Smithsonian Cultural
Rescue Initiative

Response & Recovery

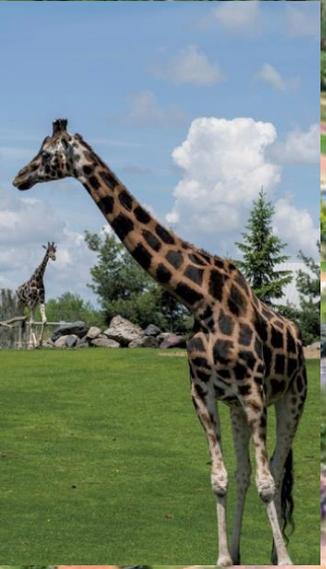
Federal Resources

Resources for the
Public and Historic
Property Owners

Planning,
Preparedness, and
Mitigation Resources



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Cultural heritage can be found in:

- Arboreta
- Archives
- Arts organizations
- Historical & archaeological sites & properties
- Houses of worship
- Libraries
- Museums
- Municipal offices
- Zoos



HENTF Functions

1. Coordinate the collection and sharing of incident-specific information
2. Deliver technical assistance following disasters
3. Incorporate cultural and historic resources into planning and mitigation guidance
4. Educate and train cultural stewards and emergency managers
5. Inform disaster survivors on saving family treasures



HENTF Members

19 FEDERAL AGENCIES AND 43 PNP SERVICE ORGANIZATIONS

Advisory Council on Historic Preservation • Department of Homeland Security • Department of the Interior • FEMA • Federal Library and Information Network • General Services Administration, Public Buildings Service • Institute of Museum and Library Services • Library of Congress • National Archives and Records Administration • National Endowment for the Arts • National Endowment for the Humanities • National Gallery of Art • National Guard Bureau • National Historical Publications and Records Commission • National Park Service • National Science Foundation • Small Business Administration • Smithsonian Institution • USACE Mandatory Center of Expertise for the Curation and Management of Archaeological Collections

The Actors Fund • American Alliance of Museums • American Association for State and Local History • American Institute of Architects • American Institute for Conservation • American Library Association • Americans for the Arts • Association of Academic Museums and Galleries • Association of African American Museums • Association of Art Museum Directors • Association of Registrars and Collections Care Specialists • Association for Preservation Technology International • Association of Regional Conservation Centers • Association of Tribal Archives, Libraries, and Museums • Center for Disaster Philanthropy • CERF+ • Chief Officers of State Library Agencies • Council on Library and Information Resources • Council of State Archivists • Extension Disaster Education Network • Federation of State Humanities Councils • The Getty Conservation Institute • International Association of Emergency Managers • International Association of Museum Facility Administrators • International Foundation for Cultural Property Protection • Inter-Tribal Emergency Management Coalition • National Alliance of Preservation Commissions • National Assembly of State Arts Agencies • National Association of Government Archives and Records Administrators • National Association of Tribal Historic Preservation Officers • National Coalition for Arts' Preparedness and Emergency Response • National Conference of State Historic Preservation Officers • National Emergency Management Association • National Humanities Alliance • National Trust for Historic Preservation • Regional Alliance for Preservation • Society of American Archivists • Society of Architectural Historians • Society for Historical Archaeology • Society for the Preservation of Natural History Collections • Tribal Assistance Coordination Group • US / International Council on Monuments and Sites • World Monuments Fund

Emergency Support Function #11

AGRICULTURE AND NATURAL RESOURCES



National Response Framework

Fourth Edition
October 28, 2019



ESF Coordinator:

Department of Agriculture

Primary Agencies:

Department of Agriculture
Department of the Interior

Support Agencies:

Department of Commerce
Department of Defense
Department of Energy
Department of Health and Human Services
Department of Homeland Security
Department of Justice
Department of Labor
Department of State
Department of Transportation
Environmental Protection Agency
General Services Administration
National Archives and Records Administration
U.S. Postal Service
Advisory Council on Historic Preservation
American Red Cross
→ Heritage Emergency National Task Force
National Alliance of State Animal and Agricultural Emergency Programs
National Animal Rescue and Sheltering Coalition
National Association of State Directors of Agriculture
National Assembly of State Animal Health Officers
Extension Disaster Education Network

HENTF coordinates . . .

. . . **before a disaster** with cultural stewards, first responders, and emergency managers in order to protect cultural and historic resources.

- HENTF members
- FEMA
- State cultural agencies
- State emergency management agency
- State and regional archives/museum/arts/library associations
- Regional conservation/preservation centers
- Local or state cultural heritage emergency network

An infographic titled "Be Prepared!" with a checkmark icon and the FEMA logo. It lists 13 steps for cultural institutions and artists to prepare for storms and floods. The background is dark blue with stylized clouds and rain.

Be Prepared!

 **FEMA**

It's important that cultural institutions and artists prepare for storms and floods.

- ✓ Track storms via the National Hurricane Center, <http://www.nhc.noaa.gov>.
- ✓ Gather your staff and review your disaster plan today.
- ✓ Make sure everyone has a printed copy of the disaster plan. An electronic version may be useless during a power outage.
- ✓ Make sure staff, volunteer and board contact lists are up to date. Determine how you will communicate with one another before, during and after the storm.
- ✓ Make sure your insurance and disaster recovery vendor contact information is readily available.
- ✓ If you don't already have up-to-date images (photographic/video) of your facility's exterior and interior, including storage areas, now's the time to take them. Being able to illustrate how your building and collections looked before damage will be helpful if the need arises to pursue recovery financing.
- ✓ Back up electronic records and store the back-ups off-site or in the cloud.
- ✓ Secure outdoor furniture, bike racks, book drops, etc. —anything that can become a projectile in strong winds.
- ✓ Move collections that are in areas vulnerable to flooding (i.e., the floor, the basement) or susceptible to rain —near windows or under roofs.
- ✓ Before the storm cut lengths of plastic sheeting to be able to throw them over shelves or equipment should the building be compromised.
- ✓ Know the location and shut-off procedures for water, electricity and gas.

Recovery Support Function – after a disaster

NATURAL AND CULTURAL RESOURCES (NCR)



National Disaster Recovery Framework

Second Edition
June 2016



Coordinating Agency:

Department of the Interior

Primary Agencies:

DHS/FEMA

Department of the Interior

Environmental Protection Agency

Supporting Organizations:

Advisory Council on Historic Preservation
Corporation for National and Community
Service

Council on Environmental Quality

Department of Agriculture

Department of Commerce

Institute of Museum and Library Services

Library of Congress

National Endowment for the Arts

National Endowment for the Humanities

U.S. Army Corps of Engineers

→ Heritage Emergency National Task Force

Bureau of Indian Affairs

Delta Regional Authority

U.S. Fish and Wildlife Services

General Services Administration

National Archives and Records

Administration

National Center for Preservation

Technology and Training

National Historic Trust

National Park Service

U.S. Department of Homeland

Security / National Protection

and Programs Directorate

HENTF delivers . . .

. . . **technical assistance, guidance, and resources** to cultural stewards, first responders, and emergency managers to address disaster-related impacts to cultural and historic resources.



FEMA

Connecting Mitigation and Arts & Culture

[go.usa.gov/xfdRz](https://www.fema.gov/xfdRz)



FEMA

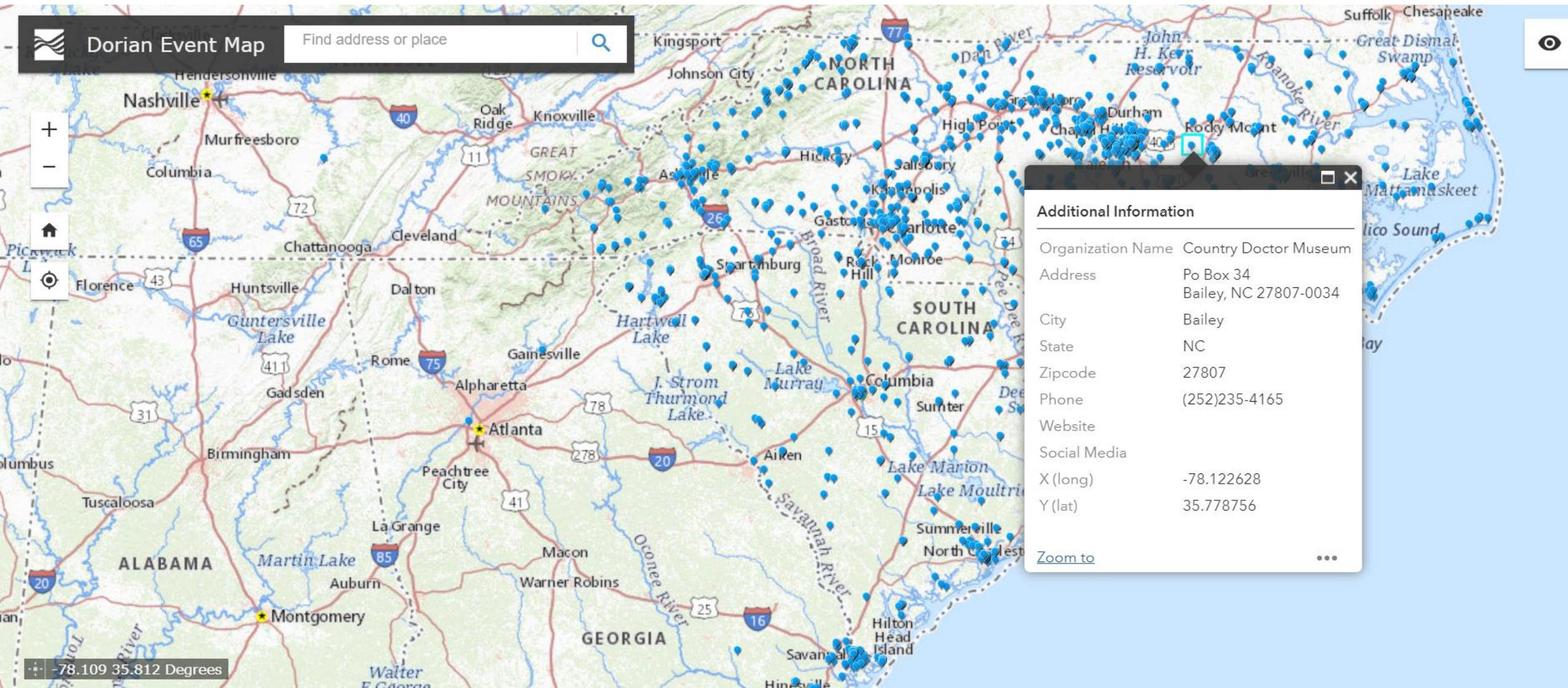
HENTF coordinates . . .

. . . the collection and sharing of incident-specific information with cultural stewards, first responders, and emergency managers in order to protect cultural and historic resources before, during, and after an event.

1	Source	Organization Name	DISCIPL	Address	City	County	X (long)	Y (lat)	Website	Facebook
2	NCAC	1870 Mt Tabor School House and	HSC	103 E 4th St	Tabor City	Columbus	-78.875632	34.147928	http://whitevillenc.com/tabor-c	None
3	IMLS	1897 Poe House Museum	GMU	206 Bradford Ave	Fayetteville	Cumberland	-78.892712	35.054188	https://museumofthecapefear.org/	https://www.facebook.com/museumofthecapefear/
4	IMLS	21 c Museum Hotel	GMU	111 North Corcoran	Durham	Durham	-78.90191	35.99581	https://www.21cmuseumhotel.com/	https://www.facebook.com/21cmuseumhotel/
5	OSM Museums	300 Airlie Road	GMU	126 S Third Street	Wilmington	New Hanover	-77.90804	33.99752	https://www.lcfhs.org/	None
6	NCAC	82nd Airborne Division Association	GMU	2915 Raeford Rd	Fayetteville	Cumberland	-78.978567	35.154438	http://www.82ndairborneassociation.org/	https://www.facebook.com/82ndairborneassociation/
7	IMLS	82nd Airborne Division Historical	HSC	Building C-6841, 1st	Fayetteville	Cumberland	-78.957073	35.044738	http://www.82ndairbornedivision.org/	None
8	AAM	82nd Airborne Division War Museum	HST	Building C-6841, 1st	Fort Bragg	Cumberland	-79.029122	35.137145	http://www.82ndairbornedivision.org/	https://www.facebook.com/82ndairbornedivision.org/
9	IMLS	82nd War Memorial Museum	GMU	Building C-6841, 1st	Fort Bragg	Cumberland	-79.011637	35.126801	http://www.82ndairbornedivision.org/	None
10	NCAC	A Drummer's World Drum Line	GMU	1216 Parkway Dr	Goldsboro	Wayne	-77.89825	35.37373	http://adwp.org/	https://www.facebook.com/adwp.org/
11	NCAC	Aberdeen Parks & Recreation Department	GMU	115 N. Poplar Street	Aberdeen	Moore	-79.459844	35.128115	https://townofaberdeen.net/parks-recreation/	https://www.facebook.com/townofaberdeen.net/parks-recreation/
12	NCAC	Academy of Classical Design	GMU	115 W Pennsylvania	Southern Pines	Moore	-79.392319	35.17426	https://www.academyofclassicaldesign.com/	https://www.facebook.com/academyofclassicaldesign.com/
13	AAM	Ackland Art Museum - University	ART	101 South Columbia	Chapel Hill	Orange	-79.051744	35.907033	https://ackland.org/	https://www.facebook.com/ackland.org/
14	IMLS, NCAC, AAM	Ackland Art Museum at UNC	ART	101 South Columbia	Chapel Hill	Orange	-79.051744	35.907033	https://ackland.org/	https://www.facebook.com/ackland.org/
15	NCAC	Actors Comedy Lab	GMU	416 Capital Boulevard	Raleigh	Wake	-78.642669	35.785514	https://www.actorscomedylab.com/	https://www.facebook.com/actorscomedylab.com/
16	IMLS	Adventures In Health	CMU	1000 Mumford Road	Greenville	Pitt	-77.355287	35.619063	None	None
17	IMLS	African American Atelier	GMU	200 N Davie St #100	Greensboro	Guilford	-79.78853	36.07379	https://www.africanamericanatelier.com/	https://www.facebook.com/africanamericanatelier.com/
18	NCAC	African American Cultural Festival	GMU	205 Fayetteville Street	Raleigh	Wake	-78.639198	35.778059	http://www.aacfestival.org/	https://www.facebook.com/aacfestival.org/
19	IMLS	African American Education and	GMU	PO Box 52031	Durham	Durham	-78.95643	35.96266	https://aaero.org/	None
20	IMLS	African American Heritage Museum	GMU	PO Box 968	Wilmington	New Hanover	-77.94829	34.23728	http://www.aahfwilmington.org/	None

Asset mapping of arts and culture organizations

geoplatform.maps.arcgis.com/apps/webappviewer/index.html?id=9c22cafc7ad04c8ca696c0773ccaa9d8



HENTF coordination: Outreach via phone bank

 Smithsonian Institution
Cultural Rescue Initiative

Hurricane _____ [STATE] Damage Assessment Phone Survey

Please call the institution and ask the questions on this list. If there is no answer, please leave this message:

Hello, my name is _____. I'm an intern at the Smithsonian Institution and I'm calling on behalf of the Cultural Rescue Initiative. We are working to assess damage to (choose one) libraries/archives/museums/historical societies/arts organizations from Hurricane Florence so we can determine what resources you need for recovery. Please call us back at _____ when you are safe and able to do so. Thank you, and we hope to hear from you soon.

Call Script

Hello, my name is _____. I'm an intern at the Smithsonian Institution and I'm calling on behalf of the Cultural Rescue Initiative. We want to check in and see if your collections and/or your facility suffered any damage from Hurricane Florence, and if so, what resources you may need to assist with recovery.

If you have already responded to an online SurveyMonkey damage questionnaire furnished by your umbrella service organization (for example, AASLH, AAM, NAGARA), you do not need to respond to this phone-based survey.

Do you have a few minutes to answer some brief questions?

If YES, proceed to Questions.

If NO, ask for the person's name _____ and when to call back _____ (or whom you need to speak to if that is an issue)

Questions

- May I verify your name and title, please? (Confirm spelling) Yes No
- Is this the best number to reach you? Yes No Don't Know
- If not, what's an alternate number? _____ Yes No Don't Know
- Do you have any buildings over 45 years old? Yes No
- Has your building suffered any damage? Yes No

If YES:
Ask these follow up questions:
Is your facility safe and accessible? Yes No

 Smithsonian Institution
Cultural Rescue Initiative

Is your facility operational? Yes No

Do you have standing water? Yes No

Is your air conditioning operating? Yes No

Are there safe interior spaces for storage? Yes No

Get a brief description of the damage, if possible.

Add any additional comments:

5. Have your collections suffered any damage? Yes No Don't know

If YES:
Ask these follow up questions:

Are any of your collections wet or moldy? Yes No

Are the materials on shelves, in cabinets, or other storage situations? Yes No

Are objects stored in a temporary manner that needs urgent attention? Yes No

Are there any objects in need for urgent intervention? Yes No

Gather the following types of information:
What types of materials have sustained damage? (Paper, books, film, art, objects, etc.)

Get a brief description of the damage, if possible.

6. Have your staff confirmed that they are safe?

If YES:
Are they available to proceed with recovery efforts? Yes No

7. What supplies or other resources (including experts in salvage) do you need for recovery efforts?

If they request salvage advice/guidance:

Is it OK for me to forward your request to the National Heritage Responders, a volunteer cadre of preservation and conservation experts trained in collections salvage? NHR is administered by the Foundation of the American Institute for Conservation. Someone from NHR will call you back.

Would you like a cultural heritage professional from the National Heritage Responders to call you to follow-up with your needs or would you prefer to call the National Heritage Responders directly?

If YES:
Someone from NHR will call you back.
OR
Their 24/7 hotline is: 202-661-8068

 Smithsonian Institution
Cultural Rescue Initiative

9. Are you aware of any other institutions or government offices in the area that may have sustained similar damage? Yes No

Brief description:

10. Is there any additional information you would like to report?

End the call with this message:
On behalf of the Smithsonian Institution, I want to thank you for taking the time to provide this information. Please note that this preliminary damage assessment does not constitute an application for federal disaster assistance. It is simply one facet of your organization's response and recovery efforts. You will still need to follow up with your state's emergency management agency to file for disaster assistance via the Public Assistance Program.

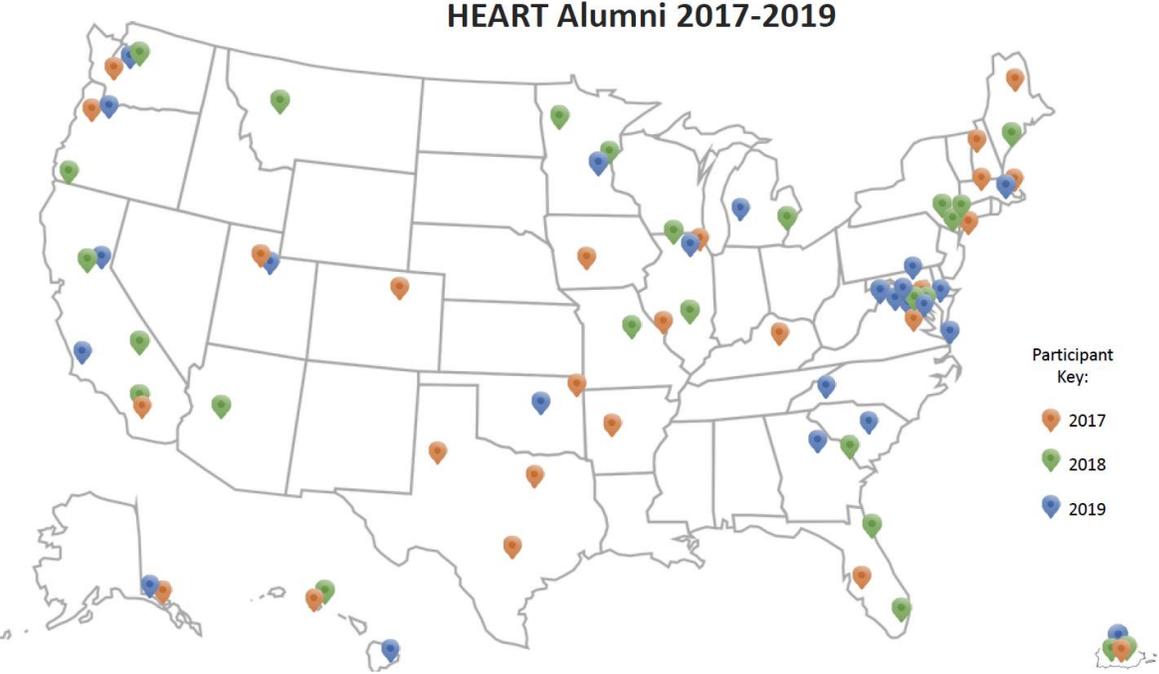
Please document every step you take – in writing as well as in photos – as you address the damage, document hours expended by both staff and volunteers, document phone conversations, and keep receipts of all transactions, whether it be for supplies or services. You may be eligible for federal Public Assistance when it is made available, which will require documentation as part of the process. For more information about Public Assistance, contact your County Emergency Management Agency at _____.

NEXT PAGE FOR SC COUNTY EMERGENCY MANAGEMENT AGENCY PHONE NUMBERS

If you requested return calls from NHR, add:
Someone from the National Heritage Responders will call you back soon.

HENTF provides education and training . . .

. . . to cultural stewards, first responders, and emergency managers **to better prepare them to work together** to address emergencies and disasters affecting cultural institutions and historic sites.



Heritage Emergency and Response Training





Left: Joe Raedle / Getty Images; Right: Eric Thayer / Reuters

HENTF informs and guides . . .

. . . **the public** to help individuals and families protect, stabilize, and recover treasured possessions before, during, and after an event.



FEMA

HENTF Fact Sheets

fema.gov/media-collection/heritage-emergency-national-task-force



After the Flood: Advice

When homes are flooded and li... possessions such as family heir... keepsakes become more cherish... objects may be saved if untouched... cals. If cherished objects have l... age or chemicals, see below un... Heritage Emergency National T... of 42 national organizations an... sponsored by FEMA and the Sn... offers these basic salvage guide

After the Flood

- Personal safety is always the f... tering buildings damaged by f...
- Check for structural damage b... home to avoid being trapped i...
- Keep power off until an electr... system for safety.



After the Fire

Cherished family... covered with soo... attention to avoi... agency National T... organizations an... FEMA and the St... basic guidelines... those who are sec... ures amid the rui...

After a Fire

- Call your insura... claim.
- Personal safety... tering buildings
- Check for struct... home to avoid b...



Salvaging Water-Damaged Family Valuables and Heirlooms

The losses that are the result of disasters are usually measured in dollars, but often the losses that matter the most are the cherished items and heirlooms that are closest to the hearts of individuals and families. Although these treasured items may be damaged in floods, hurricanes, or tornadoes, it is often possible to salvage them. With a little patience, prompt action, and professional tips, saving treasured photographs, letters, and other irreplaceable objects is possible, although it may involve a follow-up consultation with a conservator.

General Information

- If the object is still wet, gently rinse it with clear, clean water. If it is dry, clean off silt and debris with a soft brush or dab it lightly with a damp cloth.
- Air dry wet or damp objects indoors, if possible. Sunlight and heat may be too intense, causing splits, warping, and buckling. Increase airflow with fans, open...



Covered in mud and silt, family photos and other family heirlooms lay on streets and lawns after the severe flash flooding in Des Plaines, Illinois, in April 2013. Photo by Bryan Adams/FEMA Corps

Framed Art

Salvage instruction sheets

Save Your Family Treasures



Books

With a little patience, prompt action, and professional tips, saving cherished photographs, letters, and other irreplaceable objects is possible. These salvage tips will help you stabilize your treasured books and buy you time to make an educated decision on further treatment and handling of your keepsakes.

Personal safety is important when working with objects retrieved from contaminated water. Wear the personal protective equipment noted below. Wash your hands often with soap and clean water or use an alcohol-based hand-cleaning gel if soap and clean water are not available.

Supplies List

To protect yourself from contaminated water and mold:

- Disposable vinyl or nitrile gloves
- Safety goggles
- Protective clothing – apron, long-sleeve shirt, long pants, sturdy shoes or boots
- N95 mask or face covering (if mold is present)

To rinse books:

- Bucket or plastic tub
- Water – distilled water is preferable because tap water contains additional chemicals, but tap water will suffice

To air dry books:

- Unprinted paper towels (with perforations at 5 1/4" recommended) or other unprinted absorbent paper such as unprinted newspaper

To freeze books:

- Freezer paper or wax paper
- Freezer-safe tape (exterior blue painter's tape recommended)
- Cardboard boxes (to store books in freezer)

Follow These Steps

If you have books that were in sewage-contaminated water, they are hazardous to your health. Discard or consult a professional conservator for advice. If you have a wet book that is printed on coated paper such as a yearbook, freeze it immediately (see below) and consult a professional conservator. You can find a conservator here: <https://www.culturalheritage.org/about-conservation/find-a-conservator>

If you have a few damp or partially wet books:

1. Remove dust jackets to dry separately. (Refer to the instructions in Save Your Family Treasures Documents and Papers.)
2. If the books were in muddy, rusty, or salt water, rinse the books, one at a time, in a bucket or tub of clean water, holding the book closed tightly while dipping.
 - Allow excess water to drain off. Don't squeeze the book!

Save Your Family Treasures



Photographs

With a little patience, prompt action, and professional tips, saving cherished photographs, letters, and other irreplaceable objects is possible. These salvage tips will help you stabilize your precious photographs and buy you time to make an educated decision on further treatment and handling of your family mementos.

Personal safety is important when working with objects retrieved from contaminated water. Wear the personal protective equipment noted below. Wash your hands often with soap and clean water or use an alcohol-based hand-cleaning gel if soap and clean water are not available.

Supplies List

To protect yourself from contaminated water and mold:

- Disposable vinyl or nitrile gloves
- Safety goggles
- Protective clothing – apron, long-sleeve shirt, long pants, sturdy shoes or boots
- N95 mask or face covering (if mold is present)

To rinse photos:

- Disposable aluminum pan(s) – 3 are ideal, at least 9" x 13"
- Water – distilled water is preferable because tap water contains additional chemicals, but tap water will suffice
- Soft-bristle paint brush

To dry photos:

- Clothesline
- Clothespins
- Unprinted paper towels or other nonprinted absorbent paper

To freeze photos:

- Freezer or wax paper
- Resealable plastic storage bags

Follow These Steps

If you have a few photographs:

1. Never pull apart wet photographs and negatives that are stuck together.
2. If time allows, take a photo of your photograph to save a digital copy of it.
3. Save or copy written names, notes, etc. on the back of the photo or in the photo album.
4. Carefully remove wet photographs from plastic/paper enclosures or frames.
 - It may be safer to slit and peel an enclosure away from the photo than to pull out the photo itself.

Save Your Family Treasures



Documents & Papers

With a little patience, prompt action, and professional tips, saving cherished photographs, letters, and other irreplaceable objects is possible. These salvage tips will help you stabilize your valuable documents and papers and buy you time to make an educated decision on further treatment and handling.

Personal safety is important when working with objects retrieved from contaminated water. Wear the personal protective equipment noted below. Wash your hands often with soap and clean water or use an alcohol-based hand-cleaning gel if soap and clean water are not available.

Supplies List

To protect yourself from contaminated water and mold:

- Disposable vinyl or nitrile gloves
- Safety goggles
- Protective clothing – apron, long-sleeve shirt, long pants, sturdy shoes or boots
- N95 mask or face covering (if mold is present)

To rinse documents or papers:

- Disposable aluminum pan(s) – 3 are ideal, at least 9" x 13"
- Water – distilled water is preferable because tap water contains additional chemicals, but tap water will suffice
- Soft-bristle paint brush
- Fiberglass porch or window screen – cut to fit the length of the pan and with plenty of overhang on the pan's long sides to allow you to lift the screen out with both hands
- Unprinted paper towels or other absorbent paper

To freeze documents or papers:

- Freezer paper or wax paper
- Freezer-safe tape (exterior blue painter's tape recommended)

Follow These Steps

If you have a few wet documents or papers:

1. Place fiberglass screen in an aluminum pan and fill pan about halfway with cool, clean water.
 - If possible, use 2-3 aluminum pans for a progressive cleaning, moving document(s) from one pan to the next so the last rinse is the cleanest.
2. Rinse document(s) by gently swaying the screen in the water.
 - Do not unfold or separate individual wet sheets – they're too fragile!
 - Do not re-wet document if already dry or just damp.
3. Use a soft, clean paint brush to gently remove stuck-on dirt while document is submerged in water.
4. Air dry flat as individual sheets (if already separate) or in small piles up to a quarter inch.



FEMA

DR-4663-KY: Save Your Family Treasures, August 2022



FEMA HELPS PRESERVE HEIRLOOMS



KYEM
Prepare Respond Recover



FEMA

Aug. 22, 2022
DR-4663-KY NR-028
State News Desk: 502-607-6666
FEMA News Desk: 502-803-3943
FEMA News Desk email: FEMA-NewsDesk-DR-4663-KY@fema.dhs.gov

News Release

Experts Here to Help Kentuckians Save Family Treasures

FRANKFORT, Ky. – Survivors of the Eastern Kentucky flooding can learn how to save disaster damaged household treasures from Heritage Emergency National Task Force experts visiting local Disaster Recovery Centers.

Among the heirlooms that might be saved are photos, artwork, quilts, important documents and other keepsakes. The experts will discuss how to handle, dry and clean these items, as well as personal safety during the cleaning process, setting priorities and treatment options.

Experts from Heritage Emergency National Task Force are visiting these locations:

- **Breathitt County: Breathitt County Library** –1024 College Avenue, Jackson, KY 41339
 - Hours 9 a.m. to 5 p.m. Aug. 22 to Aug. 25
- **Clay County: Clay County Community Center**– 311 Highway 638, Manchester, KY 40962
 - Hours 9 a.m. to 5 p.m. Aug. 23 to Aug. 25
- **Letcher County: Letcher County Recreation Center** – 1505 Jenkins Rd, Whitesburg, KY 41858
 - Hours 9 a.m. to 5 p.m. Aug. 23 to Aug. 25

Recovery center hours are 7 a.m. to 7 p.m. Monday through Saturday and 1 p.m. to 7 p.m. on Sunday.

Nana Kaneko
HENTF Specialist
Nana.Kaneko@fema.dhs.gov
202.615.9414



FEMA